

It is important to note that this job description is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your contract of employment.

Job Description for the post of:

**Postdoctoral Research Fellow
EHR0087-1020
Fixed Term for 12 months**

Reporting to: Mike Hartill - Research Project Leader

Accountable to: Tom Cockburn - Head of Department

The Post

This role principally entails the provision of high-level research support, particularly within quantitative methodologies, for a team of academics conducting investigations in the area of child protection in sport.

Duties and Responsibilities

The post holder will be expected to:

- a) Engage positively in research activity in the broad area of Social Sciences under the direction of the project lead/principal investigator.
- b) Complete high quality research in the area of Social Sciences and associated subject areas, leading on evaluation, survey implementation and quantitative data analysis elements of the project and managing the work of others as required.
- c) Publish research outputs in leading peer-reviewed journals with an international audience, as lead author where appropriate.
- d) Effectively disseminate research findings at internal and external scientific meetings and conferences, making research accessible to lay and expert audiences.
- e) Engage with relevant academic and professional networks through active membership of societies, associations to enhance the reputation of the project and the University.

- f) Take an active role in the development of effective applications for research funding from both research councils and other external sources in collaboration with the project lead/principal investigator and others, taking a lead role in elements as appropriate.
- g) Work with the PI to identify opportunities for enterprise activity, knowledge exchange income and/or consultancy in this and related areas.
- h) Contribute to the delivery of teaching at undergraduate and taught postgraduate level.
- i) Supervise third year undergraduate dissertation students and taught Masters within the area of research expertise.
- j) Assist in the development of the research skills of postgraduate students and early career researchers through workshops promoting highly specialised skills in quantitative methodologies, evaluation, and survey research.
- k) Ensure that their skills and technical competence are kept under review and enhanced where required to enable them to utilise specialist equipment and software used in the research projects.
- l) Contribute to relevant departmental and research group meetings and help to promote a dynamic research environment for colleagues, students and research users.
- m) Abide by the University's research governance framework in all aspects of research and work with the PI to ensure that all members of the team understand the importance of research integrity
- n) Undertake additional duties, as required by the project lead/principal investigator or Head of Department.

In addition to the above all Edge Hill University staff are required to:

- a) Adhere to all Edge Hill's policies and procedures, including Equality and Diversity and Health and Safety
- b) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons
- c) Undertake appropriate learning and development activities as required
- d) Participate in Edge Hill's Performance Review and Development Scheme
- e) Adhere to Edge Hill University's environmental policy and guidelines and undertake tasks in a sustainable manner

f) Demonstrate excellent Customer Care in dealing with all customers

Salary: Grade 8, Points 31-35
£34,804 - £39,152 per annum

Hours: 37 hours per week

Candidates should note that shortlisting will be based on information provided on the application form with regard to the applicant's ability to meet the criteria outlined in the Person Specification attached.

PERSON SPECIFICATION

Postdoctoral Research Fellow EHR0087

CRITERIA:

Applicants should provide evidence of their ability to meet the following criteria:

		Essential	Desirable	*Method of assessment
Qualifications				
1.	PhD in Social Sciences or related area	*		A
Experience and Knowledge				
2.	Detailed and highly specialised knowledge and understanding of quantitative methodologies and evaluation research	*		S/I
3.	Previous experience of conducting high quality research, including survey data collection techniques	*		S/I
4.	Experience of publishing high quality academic peer reviewed articles as lead author	*		S
5.	Experience of working as a postdoctoral researcher in industry or the Higher Education sector	*		A
6.	Experience of working in multi-disciplinary research		*	S/I
7.	Knowledge and experience of the processes involved in preparing and submitting research funding proposals		*	S/I
8.	Experience of teaching undergraduates and postgraduates, including supervising research projects		*	S/I
Abilities/Skills				
9.	Developing survey instruments using online survey platforms	*		S/I
10.	Analysis of large data sets using conventional statistical software packages such as SPSS or STATA	*		S/I
11.	Able to communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of the target audience (both lay and expert)	*		S/I

12.	Able to present research results at department meetings and conferences	*		I/P
13.	Able to work on own initiative, organising and prioritising work effectively to meet deadlines	*		S/I
14.	A self-starter, able to work both independently, without supervision, and as part of a team taking a lead on work packages and managing the work of others	*		S/I
15.	Ability to operate flexibly and reliably, adapting to change as required	*		S/I
16.	Able to develop and maintain effective working relationships at all levels	*		S/I
17.	Able to work within ethical guidelines and maintain high levels of research integrity at all times.	*		S/I

***Method of Assessment**

(I-Interview, A-Application, S-Supporting Statement, T-Test, P-Presentation)

Please note that applications will be assessed against the Person Specification using this criteria.